

Photograph and Signature GUIDELINES

1.) Photograph should be Passport Size.



2.) Photograph should be clearly visible and good quality.



Poor scanning
Quality, Wrongly
cropped

3.) Photograph should be colored.



4.) Paste the photograph correctly in the given box.



5.) Photograph background should be plain (avoid red background).



6.) Signature should be placed within the signature box.

Surinder Kaur



Surinder Kaur



Surinder Kaur



7.) In Case of Minor applicant, Either Parents or Guardian 's Signature should be there.

5

member
residing in India/

filling up the form

MD Parween

Signature, Left Thumb Impression

Parent's Signature



5

member
residing in India/

filling up the form

Rashmi Parween

Signature, Left Thumb Impression

Minor Signature



8.) Thumb impression should be attested.

Attested by:
1st Class Gazetted officer

Surinder Kaur



Surinder Kaur



Examples of Wrong Cropping

❖ Wrongly Cropped Photographs shown below.



The box outline should not be visible.



Picture should be clear and front facing.

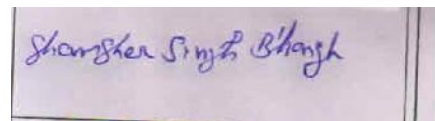
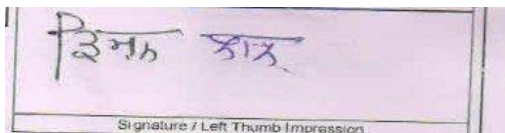


Do not crop the area outside the box



Picture should be cropped equally on both sides.

❖ Wrongly Cropped Signatures shown below.



The box outline should not be visible.



Signature should not be cut from any side.



Signature should be clear.