

## INCOME TAX RETURN & TDS REFUND DOCUMENTS LIST

1. KYC
  1. PAN CARD
  2. ADDRESS PROOF
  3. BANK DETAIL ( PASSBOOK )
  
2. INCOME & BUSINESS DETAIL
  1. IF SALARIED
    1. FORM NO-16
  
  2. IF SELF EMPLOYED
    1. BUSINESS DETAIL
    2. GROSS INCOME
    3. NET INCOME
  
3. IF BUSINESS MAN & SHOP KEEPER
  1. FIRM NAME
  2. GROSS INCOME
  3. NET INCOME
  4. TOTAL SALES
  5. TOTAL PURCHASE
  6. OPENING STOCK
  7. CLOSING STOCK
  8. EXPENSES DETAIL
  
4. IF COMMISSION AGENT
  1. FORM NO-16A
  
5. IF PENSIONER
  1. PENSION DETAIL
  
  
6. INVESTMENT DETAIL